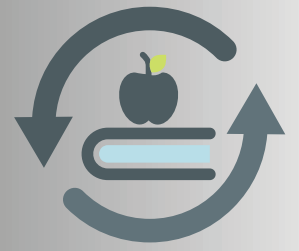


Simplify your CPD administration



1

System set up

Customise the system to your requirements:

- Establish capacity numbers for each session you are running
- Determine the data fields you need for your registration
- Set how many CPD points a person can gain from attendance, and what the minimum amount of time they need to attend to qualify.



2

Registration of attendees

Collect the registration of every delegate seamlessly and effortlessly in a single online database.

Professionally manage your events with **real-time tracking** and the ability to **limit numbers to each session**.



3

Onsite attendee tracking

Gain complete oversight on the attendance of your sessions and understand who has entered, who has remained inside and for how long.

For those unable to attend the full in person session

3.1



Email invite

Invite those that failed to attend the session, or failed to attend the full session to catch-up with a dedicated online learning link unique to them.

3.2



Tracking and measuring online attendance

Track and measure their participation in the online learning. With functionality including anti-content skip, and a quiz at the end you can ensure adherence to your learning ethics.

4



CPD Points calculation

Instantaneously view how many CPD points each attendee has earned and see who has qualified.

5



Certificate distribution

Allow the system to automatically distribute the CPD certificates either when a person has collected enough CPD points, or once you have approved the release.

Free your team from the administrative burden of your CPD programme with Icenis CPD module.